

Dear [Physician Name OR Practice Name]:

I am currently assessing practice opportunities in the greater \_\_\_\_\_ area and would be interested in learning more about your practice and available opportunities. My primary interest is in a consultative practice; however I would give serious consideration to critical care and interventional positions as well.

I will complete my fellowship in nephrology in \_\_\_\_\_ from \_\_\_\_\_. My residency was completed in \_\_\_\_\_ at the \_\_\_\_\_. In addition, I finished a critical care fellowship at the \_\_\_\_\_ and received limited interventional training from the \_\_\_\_\_. I am actively utilizing my clinical skills at various hospitals in the \_\_\_\_\_ area as a house physician and hospitalist.

In addition to my academic training and experience, you will find that I am a dedicated medical provider who is enthusiastic, knowledgeable and compassionate.

Enclosed is an updated copy of my curriculum vitae for your review and consideration. I would be very interested in arranging a meeting time to discuss any opportunities that you may have in your practice. The best way to reach me is via e-mail at \_\_\_\_\_ or leaving a message on my cell phone at \_\_\_\_\_.

Thank you in advance for your time and I look forward to speaking with you soon.

Sincerely,

Dr. Smith  
123-345-6789  
drsmith@email.com