

Dear [Physician Name OR Practice Name]:

Please consider this letter as my formal application presenting my education and experience. I am very excited about the position with your group and am convinced that my training has prepared me more than adequately for this opportunity.

Throughout my studies, I have dedicated myself for a career as a physician. Given my eagerness to learn and solid academic record, I believe that I am a well-suited candidate for your practice. In my current position as a fellow in the Department of Nephrology at _____, I have the opportunity to diagnose, treat complex medical diseases and care for many ill patients, including those needing transplant and patients receiving acute and chronic dialysis. For my efforts along with my leadership skills, I was awarded the position of Administrative Chief Fellow by the faculty for the academic year of _____.

The opportunity to obtain employment with an established and reputable practice such as yours clearly would further my abilities as a physician. In doing so, I hope to work with and learn from accomplished individuals in the medical field, which would be a positive step toward accomplishing my goal of becoming a medical provider who is dedicated, enthusiastic, knowledgeable and compassionate.

If you require additional information to assist you in considering my application, please do not hesitate to contact me. Thank you in advance for your consideration of the enclosed curriculum vitae, and I look forward to hearing from you in the near future.

Sincerely,

Dr. Smith
123-345-6789
drsmith@email.com